



Incorporated

TERMS & CONDITIONS

- ORDERING:** Allow 5-7 days for drawings to be sketched. Custom designs require additional time. Order times begin once the deposit along with the signed quotation and drawings are received. These documents will be considered the prevailing documents regardless of any other written form or verbalized communication. Please review and acknowledge all of the details pertaining to your order carefully. Orders are finalized and can not be changed 3 days after receipt of signed drawing unless approved by Ziegler Inc, in writing.
- PAYMENT:** 50% deposit is required to execute your order with a 50% balance due on the day of delivery or installation, Special terms are at the discretion of Ziegler Inc and must have written approval. In most cases the day of installation is also the day of completion in which the entire balance of the job will be due. Acceptable forms of payment include: Checks, Money Orders or Cash. Mastercard, Visa, American Express are excepted. Please note that we charge 5% on all credit card charges. In the event the contract amount is not paid in full, Ziegler Inc. reserves the right to place a lien which may be asserted under provision of law to secure payment of the contract amount owed.
- LEAD TIME:** Generally speaking lead times range from 8-16 weeks. However, lead times are estimates only and will be established once the deposit and signed drawings have been received. There are no guaranteed lead times on one of a kind designs, oversize material, specialty lumber and stains. Due to the custom nature of our wood products some designs require additional unanticipated time to complete. Ziegler will not be held financially responsible for orders that may require more time for completion.
- ASSURE ACCURACY :** Ziegler Door will manufacture doors according to the specifications on the approved invoice and drawing, regardless of any other attachments, emails, or verbal communications. Please review all measurements. Please plan on being present towards the completion of your installation. If a problem occurs or damage is found, notify the installer immediately. Any defects must be reported within 24 hours.
- DELIVERY & INSPECTION:** Customer is required to have the site ready for installation. Installation requires direct access and requires a minimum of 10' clearance into the garage. Ziegler can not be responsible for moving or relocating personal objects causing obstruction of installation. If Ziegler is unable to perform work due to any of the above mentioned circumstances, a trip charge of \$500.00 will be incurred. Upon completion of your installation our team will instruct you on the use of your new Ziegler Door, as well as safety features and maintenance requirements. Make sure all of the problems are noted on the "delivery receipt".
- STORAGE:** In the event your project is not ready when the order is complete, Ziegler will require a 40% payment to avoid storage fees. We will store your order for up to 4 months at no charge. Ziegler will charge \$250.00 per month to store orders over the 4 month grace period. An order is considered abandoned if after 6 months a 40% payment hasn't been received. Abandoned orders are non refundable and Ziegler reserves the right to collect the 100% balance..
- WARRANTY:** By signing this document you agree to accept the conditions of the product warranty. Complete warranty available upon request or by visiting www.zieglerdoorsinc.com

Customer Signature X _____ Date _____